

Using the Scanner

1

Click on Desktop Folder “Scanner Applications”

2

Choose the File Type to Create



Image File (png, gif, jpeg, etc.)

- 1.) Open Adobe PhotoShop Elements
- 2.) Go to File→Import,
Select HP Scanjet G4010 TWAIN
Prepare to Scan
- 3.) Select area you want to scan
Select Scan



PDF File (Adobe)

- 1.) Open Acrobat Professional
- 2.) File→Create PDF→from scanner
- 3.) Select HP Scanjet G4010 TWAIN
- 4.) Select Resolution→Select Scan
- 5.) Save Document and give it a name in Save As



Text (from a document)

- 1.) Open Textbridge
- 2.) Settings at Top→click start

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Need help? *ask us* at the Information Desk